

Board of Trustees Meeting of the Owensville Carnegie Public Library

Date: 09/14/2021

Meeting held at the Owensville Town Hall

- Members present:

Robin Angermeier	Margo English (Library Director)	Eric Fisher
Crystal Smith	Daniel Parrish	Mike Tremps
Ronda Colbert	Vanessa Riggs	Jerica Davis
- Members absent:

Special Budget Meeting:

- Meeting called to order at 5:02pm by Mike Tremps.
 - Review 2022 Budget Worksheet by Margo
 - Adjust Capital Outlays: Increase 4.4 Furniture Equipment and Decrease 4.5 and 4.7 to cover.
 - Remainder of proposed budget is accepted as presented.
- Special Budget Meeting Adjourned at 5:27pm.

Regular Meeting:

- Meeting called to order at 5:28pm by Mike Tremps.

Approval of Minutes from OCPL Board of Trustees Meeting on 08/10/2021:

- Discussion:
 - No discussion
- Motion to approve was made by Vanessa Riggs to approve and seconded by Ronda Colbert. Motion passed by vote of 4 to 0 votes. Eric Fisher and Jerica Davis abstained from voting due to absence during 08/10/2021 meeting.

Financial:

- Review of Claims & Warrant, dating from 08/11/2021 through 09/14/2021.
- Discussion:
 - Vanessa inquired if the work from Sloan Tree Service (Claim 255) was fully completed. Margo confirmed that the work is complete and the amount of \$3,200 covered the expenses in full.
 - Vanessa questioned the payment to ETFCU (Claim 265) for work completed by Roto Rooter. Margo explained that she used the ETFCU credit card for payment for service, and then had to reimburse the ETFCU credit card.
 - Jerica asked about the Zoom Flute Concert by Flute Juice Productions (Claim 277). This is an activity that will take place in October at the Mauck Library Annex. Margo will require a projector for this. Parrish Consulting Services will arrange use of a high-quality projector for this.
 - Eric requested detail about the lost payroll check (Claim 249) and the variance in the amounts. Crystal explained that the variance is representative of the taxes.
- Motion to approve the Claims and Warrants in the amount of \$35,721.31 was made by Vanessa Riggs seconded by Jerica Davis. Motion passed by vote of 6 to 0 votes, with Daniel Parrish abstained from the vote.

Library Report:

- Statistics: Mike referenced the downward trend in Website visits.
- Discussion:
 - Facility Report
 - Margo questioned the sealer for the bricks. Can it be used to seal the steps? Mike will ask Victor if this is a permissible use.
 - Mike raised the issue of the remaining bricks and what to do with them. Margo mentioned that with the cubicles being removed, there is space in the garage for the bricks.
 - War Memorial & Veterans Day Ceremony – inquiring about safe use of the cleaner and whether the Boy Scouts are safe to handle. The left-over sealer can be used on the bricks of the War Memorial. The last recommendation is to not use a pressure washer on the wall because of the potential of damage to the mortar.
 - Margo has located approximately 10 names that need to be added, which will be ordered from First Place Trophies in Princeton. A DD-214 should be provided in support of inclusion. Absent the DD-214, a process may be needed which can be discussed with Bill Knowles.
 - Painting is still in progress at the Mauck Library Annex.
 - Robin recommended Terry Wallace of Wallace Construction to handle the front door replacement. She will reach to Terry for an estimate.
 - Resolution to continue purchasing Internet Services via ENA. Robin Angermeier made the motion to continue these services. Eric Fisher seconded the motion. Motion passed by a vote of 7 to 0.
 - Resolution to Purchase Property - Purchase of 113 S. Main St. Building
 - Mike Tremps as OCPL Trustees President read the resolution as written authorizing OCPL Treasurer to sign documents and disbursement.
 - Vanessa Riggs made a motion to approve Resolution to Purchase Property and seconded by Jerica Davis. Motion passed by a vote of 6 to 0 with Daniel Parrish abstaining from the vote.
 - Angie Williams will be the Acting Library Director during Margo's absence.
 - Redevelopment Commission Meeting – The GCRC has requested that OCPL consider alternate funding sources, while not directly rejecting the TIF request.
 - Steelman Park Market for Christmas. At least 13 vendors have signed up, with more being sought. Santa is booked. Reindeer will be on-hand. Might have a golf-cart parade.
 - Stephanie has resumed Youth Programming.
 - Euchre Club is starting, and expected participation is high.
 - Laptop Computer Request – Margo will send requirements to Dan.
- A motion to adjourn was made by Ronda Colbert and seconded by Robin Angermeier. Motion passed by a vote of 7 to 0. Meeting adjourned at 6:30pm.

Next Meeting:

- 10/12/2021 at 5:00pm at the Owensville Town Hall