

Board of Trustees Meeting of the Owensville Carnegie Public Library

Date: 07/13/2021

Meeting held at the Owensville Town Hall

- Meeting called to order at 5:03pm by Mike Tremps.
- Members present:

Eric Fisher	Robin Angermeier	Margo English (Library Director)
Crystal Smith	Daniel Parrish	Mike Tremps
Ronda Colbert		
- Members absent: Vanessa Riggs Jerica Davis

Approval of Minutes:

- Discussion:
 - Under Financial, second bullet point, second sentence: Change “with” to “which” so the sentence reads, “The variance reflects the Payroll Taxes, which remain a liability until actually paid.”
- Motion to approve was made by Robin Angermeier to approve and seconded by Ronda Colbert. Motion passed by vote of 5 to 0 votes.

Financial:

- Review of Claims & Warrant, dating from 06/16/2021 through 07/13/2021.
- Discussion:
 - Mowing expenses from Donald & Barbara Barrett represented two months of mowing.
 - The total amount of Claims & Warrants stemmed from the \$100,000 transfer between accounts.
- Motion to approve the Claims and Warrants in the amount of \$121,970.11 was made by Ronda Colbert seconded by Eric Fisher. Motion passed by vote of 6 to 0 votes.

Library Report:

- Discussion:
 - Steelman Park Events: Sales quantities are a limiting factor in attracting food service vendors.
 - PCS Building Purchase & Appropriations Approval: OCPL is financially stable, which can be presented at the next GC Council meeting. Initial response indicates that as long as funds are available, approval should be forthcoming. Funding is anticipated as a 50/50 split between Operating Fund (100 – 25%), Rainy Day (201 – 25%), and Thyra Mauck Gift (411 – 50%). Robin Angermeier made a motion to support the funding source splits as identified above, which was seconded by Ronda Colbert. Vote carried by margin of 4 to 0, with Daniel Parrish abstaining due to conflict of interest.
 - Margo will be pursuing the TIF request from GC Commissioners at their next public meeting to be held July 20th at 5:00pm.
 - Existing Library Building – ADA Requirements – According to Michael Davis from VPS, OCPL qualifies under Title III as being “Not Readily Achievable” for structures built prior to 1990.
 - Statistics – No follow-up discussion.
 - Facility Report
 - Concrete Pads Update:
 - War Memorial: OCPL now has a key. Margo English purchased new plaques for the Sumner’s, but Margo found out it was attached as a group of five plaques. She was able to separate them and replace the Sumner plaques that were spelled incorrectly.
 - The bandstand is to be repaired following the Watermelon Festival, sometime after

August 1st.

- The library steps are flaking. It is possible to seal them to prevent further damage.
 - The OCPL air conditioning (A/C) has been serviced. A faulty motor was identified and repaired.
 - Can Greg Wilzbacher trim the holly bushes? He says yes, but not until after the Watermelon Festival.
 - An estimate in the amount of \$1,650 was provided by Sloan Tree Service for the removal of two dead trees on the south side of Steelman Park. Additional discussion was held specific to the removal of the three holly trees located at the northeast, northwest, and southwest corners of Steelman Park. Daniel Parrish made a motion and Eric Fisher seconded the motion to approve the tree removal by Sloan Tree Service for the estimated cost of \$1,650. Additionally, the motion was amended to include authorizing Margo English to obtain a supplemental estimate for the removal of the holly trees, preferably at the same time as the removal of the dead trees. Pending the amount of the estimate is less than another \$1,000, Margo is authorized to approve the estimate for the additional removal. The motion was passed by a vote of 5 to 0.
- Discussion of Parrish Building
 - Volunteers will paint interior where necessary.
 - Partitions in kitchen area will be disassembled and stored in the garage.
 - Carpet will be replaced, using carpet squares, which will be ordered and installed.
 - First draft of the Purchase Agreement should be available for review this week, possibly as early as July 14th. Daniel Parrish will forward to the OCPL Trustees once it is ready for review. Need to find out what will be involved in Daniel Moon's office handling the closing, including providing Title Insurance. OCPL will be responsible for the cost of the title insurance.
 - A security deposit of 1%, or \$1,860, is required by Parrish Holdings to allow OCPL immediate use of the building, pending final closing in August. Additionally, OCPL is required to obtain insurance and to transfer the utilities (i.e. Duke Energy and Owensville Water). Robin Angermeier made the motion to proceed with the security deposit (aka, earnest money) and Eric Fisher seconded the motion. The motion passed by a vote of 4-0 with Daniel Parrish abstaining.
- A motion to adjourn was made by Ronda Colbert and seconded by Daniel Parrish. Motion passed by a vote of 5 to 0. Meeting adjourned at 5:50pm.

Next Meeting:

- 08/10/2021 at 5:00pm at the Owensville Town Hall