

Board of Trustees Meeting of the Owensville Carnegie Public Library

Date: 06/15/2021

Meeting held at the Owensville Town Hall

- Meeting called to order at 5:15 pm by Mike Tremps
- Members present:
 - Robin Angermeier Margo English (Library Director)
 - Daniel Parrish Mike Tremps
 - Vanessa Riggs Jerica Davis Ronda Colbert
- Members absent: Eric Fisher Crystal Smith

Approval of Minutes:

- Discussion: No additions or corrections identified or raised
- Motion to approve was made by Robin to approve and seconded by Jerica. Motion passed by vote of 6 to 0 votes.

Financial:

- Review of Claims & Warrant, dating from 05/12/2021 through 06/15/2021.
- Discussion:
 - Jerica raised minor questions regarding K9 Detection Services. Margo responded by stating that no detection has occurred (tests have all been negative). As such, she believes she will be dropping this service.
 - Mike asked about the variance between the Claims total of \$25,913.92 and the Vouchers total for Fund 100 of \$24,211.43. The variance reflects the Payroll Taxes, with remain a liability until actually paid.
 - Dan asked about roof repair and how well it held up during the recent storms. Margo indicated that there was no evidence of water leaks following the repairs.
- Motion to approve the Claims and Warrants in the amount of \$25,913.92 was made by Jerica seconded by Ronda. Motion passed by vote of 6 to 0 votes.

Library Report:

- Discussion:
 - ARPA funds received by ISL, but no indication yet of value of potential distribution.
 - Adult reading contest will begin anew.
 - Steelman Park Market – conflicting with Haubstadt Summerfest this weekend. Margo reviewed some of the planned contests for the event.
- Statistics – Numbers are up, which is typical of summertime.
- Still occasionally have people confusing the library with a courthouse. Not sure this can be corrected.
- No Facility Report provided
 - Concrete for Drop Box has a minimum order. We are needing options for excess concrete or to consider precast concrete pads. The board authorizes Margo to proceed with whichever option proves to be most expeditious.
- Electronic Meeting Policy – Ronda motioned to approve and Vanessa seconded the motion. The motion passed by a vote of 6 to 0 votes.
- Park Use Considerations – Principal topic for consideration is allowable use policy and a potential need for liability insurance or release of liability.
- Website – Margo did not have the proposal to present and review. However, the members in attendance discussed the option of redesign and, based upon the Library Director's input, made the decision to proceed with the website development. Ronda made a motion to approve the website redevelopment, with the NTE to be set at \$1,800 for the full redesign. Robin seconded the motion. All those in favor of the

motion – The motion passed with a vote of 4 to 0. Mike Tremps and Dan Parrish abstained due to conflicts of interest.

- Parrish Consulting Building Purchase
 - At present, there is no clear direction being provided by either the Redevelopment Commission or the Gibson County Commissioners. The RDC has asked that OCPL retain a lawyer to research the effects of the building addition to the Library.
 - Mike Tremps asked about a direct purchase of the building, irrespective of any decision by the RDC or the Commissioners. Margo explained the process of disbursements that fund the Library's operations.
 - Jerica asked if an additional appropriation will be needed if a direct purchase option is considered. The answer is "Yes".
 - Can the Thyra Mauck fund be used for this purchase without an appropriation request? We do not believe so. Jerica asked about splitting the cost between the Thyra Mauck Fund and the Operating Fund. Margo said there were no stipulations from the Thyra Mauck Gift. The Trustees believe that splitting the cost between the Funds is the most favorable option.
 - Jerica suggested that Margo confer with Robert Norris to manage the fund transfer requirements to allow the purchase transaction to proceed.
 - Robin made a motion to purchase the Parrish Building for the sum of \$186,000.00, subject to completion of reallocation of funds necessary to complete the purchase. Daniel Parrish has further agreed to bear the responsibility of associated closing costs, which are to be determined, excluding the issue of property taxes which will require legal input. Ronda seconded the motion. Motion passed by vote of 5 to 0 votes. Daniel Parrish abstained from the vote.

- A motion to adjourn was made by Vanessa and seconded by Jerica. Motion passed by a vote of 6 to 0. Meeting adjourned at 6:40pm.

Next Meeting:

- 07/13/2021 at 5:00 pm at the Owensville Town Hall